

	COOKIE USAGE DISCLOSURE TEXT	Document No:	KVK.F017
		Effective Date:	09.12.2024
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This Disclosure Text has been prepared by the Data Controller VBT Yazılım A.Ş. (“Our Company”), located at QUICK TOWER, İçerenköy Mh. Umut Sk. No:10-12 K:13 D:57-60 PK:34752 Ataşehir/İstanbul, to inform our website visitors about the definition of cookies, types of cookies and how to manage cookie preferences to fulfil the obligation to disclose information within the scope of the Personal Data Protection Law No. 6698 (KVKK) and other relevant legislation.

Our Company's Policies and Disclosure Texts regarding the Protection of Personal data are available at <https://www.vbt.com.tr/en/page/personal-data-protection> .

1. WHAT IS A COOKIE?

A cookie is a type of identification file that is left on a device via the web browser on a computer or portable device when a website is visited. This file contains information such as IP address, session information, pages accessed, time spent on the page, etc. With the usage of cookies, the user's website preferences can be remembered, its session can be kept open, or content can be displayed in line with the user's interests. Cookies do not contain personal information.

2. OUR PURPOSES OF USING COOKIES

The main purposes of using cookies on our website are:

- To improve the services offered to our users by increasing the functionality and performance of our website,
- To improve our website and offer new features through the website and personalize the features offered according to the preferences of our users,
- To ensure the legal and commercial security of our Company, our Users and our Website.

3. TYPES OF COOKIES


Cookies are generally classified according to how they are used. They are divided into categories according to the criteria such as storage duration and who placed them:

- **First Party Cookies:** These are cookies used by the owner of the website you are visiting.
- **Third Party Cookies:** These are cookies added to the site by the advertiser or any system with which an agreement is made, not by the owner of the visited website, and generally violate user permission.

The cookies can be placed on your device by two ways.

- Session Cookies:** They are used only while browsing the website and are located in the temporary memory of the computer. They have a certain usage period and never stored on the hard drive. They are only used to help remember previously visited pages and deleted automatically when you leave the site.
- Persistent Cookies:** They remain in the subfolder of the computer for a long time and can be reactivated when the website is revisited. Persistent cookies are used for authentication and tracking purposes. It contains important information such as how many times the user has logged in to that website before, what name they registered with, and their password.

VBT uses only session cookies on its website and does not store any information.

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4. MANAGING COOKIES PREFERENCES

The majority of internet browsers are set to automatically accept cookies by default. If you want to remove existing cookies from your device, you can remove cookies using your browser settings. If you do not want to place cookies on your device, you can do this through your browser settings.

Please note that removing or blocking cookies may have negative effects on your user experience on our website, mobile site or mobile applications and that the site may not be used effectively.

5. YOUR RIGHTS AS A PERSONAL DATA OWNER

The Company discloses you of your rights in accordance with Article 10 of the Law and provides guidance on how to use these rights and carries out the necessary internal functioning, administrative and technical arrangements for all of these. In accordance with Article 11 of the KVKK, the persons whose Personal Data is collected has the rights;

- To learn whether their personal data has been processed,
- To request information about their personal data if it has been processed,
- To learn the purpose of processing their personal data and whether it is used in accordance with its purpose,
- To know the third parties to whom their personal data has been transferred domestically or abroad,
- To request correction of their personal data if it has been processed incompletely or incorrectly,
- To request the deletion or destruction of their personal data within the framework of the conditions stipulated in Article 7 of the Law,
- To request that the transactions made pursuant to subparagraphs (d) and (e) of Article 11 of the Law be notified to third parties to whom their personal data has been transferred,
- To object to the emergence of a result against the person by analysing the processed data exclusively through automated systems,
- To request compensation for the damages incurred due to the processing of their personal data in violation of the KVKK.

5.1. Method of Using the Rights of the Personal Data Owner,

The personal data owner must send their application regarding their personal data to:

VBT Yazılım Anonim Şirketi

QUICK TOWER, İçerenköy Mh. Umut Sk. No:10-12 K:13 D:57-60

34752 Ataşehir/İstanbul

in writing and with a wet signature or to our registered e-mail address kvkk@vbt.com.tr with a secure electronic signature.

The application must include; for Republic of Turkey citizens, Turkish Republic Identity Number, for foreigners Nationality, Passport number and Turkish Identity number if any, subject of the request, name, surname, place of residence or workplace address for notification, e-mail address for notification if any, telephone and fax number and signature. All Information and related documents about the subject should be added to the application.

It is not possible for third parties to make a request on behalf of personal data owners.

In order for a person other than the personal data owner to make a request, there must be a copy of the notarized power of attorney issued by the personal data owner on behalf of the person who will make the application.

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5.2. The Company's Response Method and Time to Applications

In written applications, the date on which the document is notified to the data controller or its representative will be taken as the application date. In applications made by other methods, the date on which the application reaches the data controller will be taken as the application date. The application depending on the nature of the request will be finalized within thirty days at the latest, free of charge. However, if the transaction requires an additional cost, the fee in the tariff determined by the Board/Kurul may be charged.

If our Company suspects the identity of the applicant, it may request verification information from the relevant person

5.3. Right of Data Owner to Complain the Company to the Board/Kurul.

if your application is rejected by our Company or if you find our response insufficient or if we do not respond to your application on time; Data Owner can complain the Company to the Board/Kurul within thirty days from the date you learn of our Company's response or in any case within sixty days from the date of application according to Article 14 of the KVKK.